



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF GROUP BENEFITS



Notice to CAFR-excluded OGB-participating Agencies
Process for Requesting GASB OPEB Data

In order to streamline the process for agencies to request an excerpt of their own information from Appendix B (schedule of OPEB liabilities and related amounts for CAFR “excluded” agencies) of the GASB 75 OPEB actuarial valuation report which is prepared each year by OGB’s contracted actuary, the following email in-box has been established: OGB-OPEB-Report@LA.GOV

In addition to using this email in-box to request your agency’s GASB 75 OPEB actuarial valuation report Appendix B information, you may also use it to request your agency’s active employee and retiree OGB census data that was provided to the actuary in order to perform the valuation. Please note, the OGB census data is always as of the first day of the fiscal year (i.e. July 1st) for which the report is to be prepared. For example, the census data utilized to prepare the FY 2020 GASB 75 OPEB actuarial valuation report was data as of July 1, 2019 (the first day of FY 2020).

No agency will be provided their OGB census data unless they have executed a HIPAA Business Associate Agreement (“BAA”) with OGB. Additionally, no OGB member information will be provided to an agency’s third-party contractor, such as consultants or auditors; such information will only be provided to an agency employee. Please refer to section #7 of your agency’s HIPAA BAA, which addresses third-party agreements.

It is our hope to automate the dissemination of this data in the future, so that each agency will have their own information uploaded to their agency’s page on OGB’s secure website for easier access. We will send out follow-up communication if/when an automated process is achieved.